

Visitor Privacy Notice

1. Identity of the Data Controller

As KRM Yönetim Danışmanlık A.Ş. (the "**Company**"), acting in the capacity of the Data Controller pursuant to the Law No. 6698 on the Protection of Personal Data (the "**Law**"), we process the personal data of visitors entering our offices for the purposes and on the legal grounds set out below.

2. Personal Data Processed, Purposes of Processing and Legal Basis

Personal Data	Purposes of Processing	Legal Grounds
• Identity (Name and surname) • Contact (Mobile phone number and e-mail address, where necessary) • Professional Experience (Company/employer information) • Information Security (Access logs relating to the internet network provided within the Company, IP address, connection duration and timestamp information) • Physical Premises Security Data (Image recordings obtained through the closed-circuit television (CCTV) system) • Other (Signature, information regarding the person visited, entry/exit records and, where required, vehicle license plate information)	• Creating and maintaining visitor records for individuals entering the Company's premises, • Ensuring the security of the Company's offices and physical premises, • Conducting emergency management processes, • Providing visitors with internet network access, • Carrying out information security processes and fulfilling the obligations of collective use providers, • Complying with statutory record retention, reporting and information obligations imposed by applicable legislation, regulatory authorities and other competent public authorities, as well as fulfilling other legal obligations prescribed by law.	• Pursuant to article 5/2(a) of the Law "where processing is expressly provided for by law" • Pursuant to article 5/2(ç) of the Law "where processing is necessary for the data controller to fulfil its legal obligations" • Pursuant to article 5/2(f) of the Law "where processing is necessary for the legitimate interests of the data controller, provided that such processing does not violate the fundamental rights and freedoms of the data subject"
• Legal Transaction (Litigation files and correspondence with judicial authorities)	• Monitoring legal proceedings • Complying with statutory record retention, reporting and information obligations imposed by applicable legislation, regulatory authorities and other competent public authorities, as well as fulfilling other legal	• Pursuant to article 5/2(f) of the Law "where processing is necessary for the legitimate interests of the data controller, provided that such processing does not violate the fundamental rights and freedoms of the data subject " • Pursuant to article 5/2(ç) of the Law "where processing is necessary for the data

Personal Data	Purposes of Processing	Legal Grounds
	obligations prescribed by law.	controller to fulfil its legal obligations” Pursuant to article 5/2(e) of the Law “where processing is necessary for the establishment, exercise or protection of a right”
All personal data listed above	Fulfilling our legal obligations where authorized public institutions and organizations request information from the Company, or where it is necessary to submit information and documents to such institutions and organizations.	Pursuant to article 5/2(ç) of the Law “where processing is necessary for the data controller to fulfil its legal obligations”
	Protecting the Company's rights and interests in the event of a potential dispute.	Pursuant to article 5/2(e) of the Law “where processing is necessary for the establishment, exercise or protection of a right”

3. Third Parties to Whom Your Personal Data May Be Transferred

Your personal data may be transferred, in accordance with Articles 8 and 9 of the Law and for the purposes specified above, to the following recipients located in Türkiyeand/or abroad:

Recipients	Purpose of Transfer
Authorized public institutions and organisations	Where authorized public institutions and organisations request information from our Company, or where it is necessary to submit information and documents to such institutions and organizations..
Domestic and/or foreign direct or indirect shareholders, affiliated companies, subsidiaries and/or potential acquirers	For the planning and coordinating of business processes, ensuring consistency in group-wide operations, and carrying out corporate restructuring and strategic evaluation processes.
Domestic and/or foreign service providers, business partners and suppliers	To the extent necessary for carrying out our commercial and operational activities and fulfilling the purposes set out under

Recipients	Purpose of Transfer
	the section entitled " Personal Data Processed, Purposes of Processing and LegalBasis."

4. Methods of Collecting Personal Data

Your personal data may be collected for the purposes specified above and in accordance with the conditions set out in Article 5 of the Law through written or verbal communications, completion of forms or visitor logs, CCTVsystems, and the provision of information/documents to us in physical or electronic form by automatic means, partially automatic means, or by non- automatic means provided that they form part of a data recording system.

5. Rights of Data Subjects

You may at any time submit your requests regarding your personal data processed by the Company within the scope of Article 11 of the Law, in accordance with the Communiqué on the Procedures and Principles for Application to the Data Controller, in writing or by using the e-mail address that you have previously notified to us and registered in our systems, with the subject line "request regarding personal data", to the addresses below:

- **Address:** Esentepe Mah. Kore Şehitleri Cad. Propa Plaza No.4 Floor 4, Şişli/İstanbul
- **E-mail:** krm@krm.com.tr

Applications submitted by data subjects will be responded to and finalized within a maximum period of thirty (30) days. Applications will be processed free of charge unless the Personal Data Protection Board publishes a fee tariff by of a decision. If the response exceeds ten (10) pages, an administrative fee of TRY 1.00 will be charged for each additional page. Where the response is requested to be provided on a recording medium such as a CD or flash drive, a fee will be charged based on the requested recording medium .